



Planning Commission

FINAL MINUTES OF THE SPECIAL PLANNING COMMISSION MEETING September 16, 2020

The meeting was called to order at 7:03 p.m.

Location: Virtual meeting via Zoom

1. ROLL CALL:

Commissioners Present: Benjamin Beach, Robb Kapla, Shane Krpata, Mary Kay Lacey, Steve Martinot, Christine Schildt, Jeff Vincent (arrived at 7:20), Brad Wiblin, and Rob Wrenn.

Commissioners Absent: None.

Staff Present: Secretary Alene Pearson, Katrina Lapira, Paola Boylan, Alisa Shen, and Jordan Klein.

2. **ORDER OF AGENDA:** No changes.

3. **PUBLIC COMMENT PERIOD:** 0

4. PLANNING STAFF REPORT:

- September 23 – Special Planning Commission Meeting cancelled
- September 30 – Special Planning Commission Meeting to continue public hearing on the Draft Adeline Corridor Plan, if necessary

Information Items:

- None

Communications:

- September 3 – Staff, Meeting Updates
- September 3 – Carr, Southside Plan

Late Communications: *See agenda for links.*

- Supplemental Packet One
- Supplemental Packet Two
- Supplemental Packet Three (Read aloud at the meeting)

5. CHAIR REPORT:

- Mention of the climate change/ acknowledging the impacts of climate change especially on communities of color

6. COMMITTEE REPORT: Reports by Commission committees or liaisons. In addition to the items below, additional matters may be reported at the meeting.

- None

7. APPROVAL OF MINUTES:

Motion/Second/Carried (Wiblin/Martinot) to approve the Planning Commission Meeting Minutes from September 2, 2020.

Ayes: Beach, Kapla, Krpata, Lacey, Martinot, Schildt, Vincent, Wrenn, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

FUTURE AGENDA ITEMS AND OTHER PLANNING-RELATED EVENTS:

- None

AGENDA ITEMS

9. Action: *Public Hearing: Home Occupations*

Staff discussed the proposed amendments to the Home Occupations ordinance, which focus on modifications to enforcement protocols and updating definitions and findings, customer visits, and shipping and receiving. The Planning Commission discussed levels of discretionary permits related third- party shipping and receiving practices with regard to the potential impact to residential neighborhood circulation.

Public Comments: 2

Motion/Second/Carried (Schildt/Krpata) to adopt staff's recommendation with amendments to lines 272 (removal of "receiving") and lines 72 / 73 (addition of language that protects bicycle access within the vicinity of the home occupation).

Ayes: Beach, Kapla, Krpata, Lacey, Martinot, Schildt, Vincent, Wrenn, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

Motion/Second/Carried (Kapla/Wrenn) to close the public hearing at 7:59pm.

Ayes: Beach, Kapla, Krpata, Lacey, Martinot, Schildt, Vincent, Wrenn, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

10. Action:

Public Hearing: DRAFT Adeline Corridor Plan

Related to the draft plan, staff provided background information on the planning process, an overview of the different chapters within the plan, noting stated goals and policies, and reviewed related documents under review. After staff's presentation, the Planning Commission received public comment.

Public Comments: 32

Motion/Second/Carried (Wrenn/Martinot) to continue the public hearing of the Draft Adeline Corridor Plan to a Special Planning Commission meeting on September 30, 2020 and to include language in the agenda that notes the guidelines for receiving public comment.

Ayes: Beach, Kapla, Krpata, Lacey, Martinot, Schildt, Vincent, Wrenn, and Wiblin. Noes: None. Abstain: None. Absent: None. (9-0-0-0)

Members in the public in attendance: 70

Public Speakers: 37 speakers

Length of the meeting: 4 hours and 29 minutes



Alene Pearson
Planning Commission Secretary